

Solicitation: N68836-15-R-0015- Air Terminal Operations at Guantanamo Bay, Cuba DD Form 254 (20150217)

Continuation (Page 1 of 2)

Block 13 (Continued)

4. Ref Block 10j -For Official Use Only (FOUO) information received or generated under this contract shall be controlled and protected, marked, and safeguarded, as specified in DoD 5220.22-M, National Industrial Security Program Operating Manual (NISPOM); SECNAVINST 5720.42F, Department of the Navy Freedom of Information Act (FOIA) Program and SECNAV M-5510.36 1 DoN Information Security Program.
5. Ref 10k -Contractor may have access to information that is protected under the Freedom of Information Act, Privacy Act and Personally Identifiable Information (PII) programs therefore identification is paramount and safeguarding shall be in accordance with SECNAVINST 5720.42F, Department of the Navy Freedom of Information Act (FOIA) Program and SECNAVINST 5211.5E, Department of the Navy Privacy Program.
6. Ref 11a -Contract access to classified information is restricted to specified Government Activity. All access to classified information shall be limited to that necessary to support work performance under this contract.
7. Ref 11j -OPNAVINST 3432.1, Operations Security (OPSEC) provides basic guidance on OPSEC. The contractor is not required to develop an OPSEC Plan. However, contractor personnel shall comply with all OPSEC plans and procedures in effect at all work locations. Contractor shall be made aware of the Commands Critical Information List (CIL) and Essential Elements of Friendly Information (EEFI) which shall be protected from public disclosure.
8. Ref 11i -Contractor positions on this work effort are designated IT-II in accordance with NAVSUP Memo, 14 May 2010, Contract Access to Federally Controlled Facilities and/or Unclassified Sensitive Information or Unclassified IT Systems.
9. Contractor personnel who currently have a favorably adjudicated NACLC investigation the contractor Facility Security Officer (FSO) will use the visitor certification program in the Joint Personnel Adjudication System (JPAS) to provide the individuals investigative information to the Security Manager (SMO: 002445). The contractor will include the IT Position Category per SECNAV M-S510.30 for each person designated on a Visit Authorization Request. The VAR will be renewed annually or for the duration of the contract if less than one year.
10. In accordance with SECNAV M-5239.1, Department of the Navy Information Assurance (IA) Program; Initial IA Awareness training shall be provided to all military, civilian, and contractor personnel as a condition of access to DON information systems (NIS) in any system lifecycle phase. This training is available on-line and shall be taken upon work performance start date and annually thereafter for the duration of the contract.
11. The prime contractor shall provide a copy of the DD 254 for any classified sub-contract supporting this work effort, to the following Security Departments:

NAVSUP Fleet Logistics Center Jacksonville
Security Department
110 Yorktown Ave, Bldg 110 3rd Floor
Jacksonville, FL 32212-0097

Naval Station GTMO
PSC 1005 Box 25
ATTN: Security Manager
FPO AE, 09593-0025

Solicitation: N68836-15-R-0015- Air Terminal Operations at Guantanamo Bay, Cuba DD Form 254 (20150217)

Continuation (Page 1 of 2)

Block 13 (Continued)

12. Contractor personnel may require access to Navy Knowledge Online (NKO). The Contracting Officers Representative (COR) or Technical Point of Contact (TPOC) will provide sponsorship for this access.

13. Contractor personnel responsibility: Contractor personnel shall comply with all security policies and procedures for the protection of classified and sensitive information at all work locations. Contractor employees who handle U.S. Mail must do so IAW DODI 4525.08, DODI Official Mail Management and DODI 4525.7, Military Postal Service and Related Services.

The Government requiring activity will make Annual Counterintelligence Briefings available to all contractor personnel. Contractor personnel will attend the briefing at work performance start date and annually thereafter for the duration of the contract.

Contractor personnel shall comply with all counterintelligence incident reporting requirements in accordance with SECNAVINST 3850.2C, DoN Counterintelligence and as directed by Government requiring activity.

14. DOD 0-1200.12H, DoD Antiterrorism Handbook requires annual antiterrorism training for all military, civilian employees and contractor personnel. The Government requiring conducts Level I training online at <https://atleve11.dtic.mil/at/>

.Block 14 (Continued)

1. NAVSUP Memo, 14 May 2010, Contract Access to Federally Controlled Facilities and/or Unclassified Sensitive Information or Unclassified IT Systems; USD Memo (05DECOI) Facilitating Necessary Access to NATO Classified Information.